

Green Ward Programme Manager

Job description and person specification – apply by **9am on Monday 14 June 2021**

4-5 days per week, £35,000 pro rata

Able to travel to meetings in London, Oxford and nationally when necessary.

Overview

We are looking for a dynamic new team member with clinical experience and strengths in mentoring and inspiring others to manage our flagship leadership and clinical engagement programme, the Green Ward Competition, and contribute to other work supporting the integration of sustainability into healthcare organisations. The Green Ward Programme Manager will help to accelerate the adoption of sustainable healthcare as a core dimension of healthcare management and practice while working for an organisation that is at the forefront of transformational change in the field of sustainable healthcare.

Role

The Green Ward Programme Manager will manage and deliver our award-winning Green Ward Competition, a clinical engagement and leadership programme with UK healthcare provider organisations. Using Sustainable Quality Improvement (SusQI) methods, you will work directly with ward, unit and community teams, coaching them to develop, run and measure their sustainability projects to save resources both for their immediate service and for the organisation as a whole.

The role involves contributing to ongoing development of the CSH Clinical Programme and you will join the faculty for CSH Courses.

Responsibilities

- Developing strong working relationships with NHS Trusts and other partner organisations
- Recruiting teams from within partner healthcare organisations
- Running online and face-to-face workshops with small groups of healthcare staff
- Liaising with the partner staff members in the Trust
- Making inter-departmental links within the organisation, including with the quality improvement team
- Mentoring teams during the competition
- Writing impact report, containing case studies using SusQI framework
- Organising and hosting a high-impact judging and awards ceremony in collaboration with the CSH Communications Lead
- Evaluating the effectiveness of the Green Ward Competition programme
- Taking opportunities to write journal articles or prepare posters for presentation at academic conferences
- Using cases from the Green Ward Competition to contribute to SusQI training materials
- Where the opportunity arises, working as part of a wider team to integrate SusQI into the working of the host organisation
- Teach large groups on CSH course workshops

Working with the rest of the team

- You will work closely with and be supported by our Clinical Programme Director.
- You will collaborate with the carbon footprinting team on evaluation of the projects and may work with other members of the clinical team on project design and delivery.
- Our Communications Lead and administrative staff will support your projects.

Appointment

The appointment is for a fixed-term one year position, starting in the Summer or Autumn 2021, with the expectation of converting to a permanent position.

The salary offered is £35,000 per annum pro rata, plus contributory pension. Ideally the successful candidate will work full-time for CSH, however this could be reduced to 4 days/week by arrangement. Applicants should be eligible to work in the UK.

The post will begin with an induction period including an introduction to principles and practice of sustainable healthcare provided through CSH online training courses and orientation sessions with key staff members. You will work remotely from home or another location as you wish; currently the CSH offices in Oxford have been closed for a year due to Covid – if these are reopened then you will be welcome to work there. We are currently using a range of IT applications to collaborate remotely including Miro, Jamboard, MS Teams, Google drive/docs and Zoom.

You will be expected to attend meetings in Oxford (once a month) and (by prior agreement) attend meetings or deliver workshops in other locations within the UK as necessary. Workshops and events are currently being delivered entirely online and it is likely that this will continue for most if not all of our events going forward. However there may be the opportunity to deliver face-to-face workshops in some Trusts if Covid rules permit. In this case, plans would be discussed in advance and expenses will be covered by CSH.

Person specification

We are looking for a dynamic person, with healthcare quality improvement and project management experience, who is willing to learn and work as part of a team. We are keen to work with motivated self-starters and are particularly looking for individuals with the following specifications:

	Essential	Desirable
Knowledge/ experience	<ul style="list-style-type: none"> • Experience working in the UK National Health Service as a health professional • Familiarity with issues surrounding sustainability, climate change and health • Commitment to environmental sustainability 	<ul style="list-style-type: none"> • Knowledge and experience of quality improvement in healthcare • Knowledge of behaviour change theory and practice
Management and leadership skills	<ul style="list-style-type: none"> • Experience of managing successful projects or programmes, running projects to time and responding flexibly to changing circumstances • Able to effectively motivate and inspire others and take them on a journey of change • Able to organise and manage own work • Adaptable, flexible and able to work independently as well as part of a team 	<ul style="list-style-type: none"> • Experience of running events (online and face to face)
Communication skills	<ul style="list-style-type: none"> • Small group facilitation skills with creative ways of creating a good thinking space • Able to present ideas, arguments and information clearly and in an engaging manner in written format (in English) • Experience of delivering presentations (face to face and virtual) to a range of audiences 	
Academic skills	<ul style="list-style-type: none"> • Basic data analysis 	
Information technology skills	<ul style="list-style-type: none"> • Proficient in Microsoft Office applications, particularly Word and Excel 	<ul style="list-style-type: none"> • Use of online collaboration platforms including Miro, Jamboard, MS Teams • Facility with social media • Video-editing and filming

How to apply

Please complete the application form and email **by 9am on Monday 14 June 2021** to **info@sustainablehealthcare.org.uk**. Your application will be assessed solely by how well you fit the requirements in the Person Specification and to what extent you demonstrate your experience and/or knowledge of the tasks you will be required to complete. Interviews will take place online on **Thursday 1 July 2021**.

About the Centre for Sustainable Healthcare

The Centre for Sustainable Healthcare is well known for its work on sustainable healthcare in research and practice. We provide strategic input and consultancy to national and local programmes.

Our Sustainable Specialties Programme is designed to mainstream sustainability within clinical areas so that it is integral to the planning of health systems and the practice of healthcare professionals. This is supported by our work in medical education and in carbon modelling of clinical care.

Our greenspace projects, especially the NHS Forest, assist organisations to improve their natural environment and reconnect their staff, patients and the wider community with their local greenspace to benefit their health.

Green Ward Competition

The Green Ward Competition is an award-winning clinical leadership and engagement programme for NHS Trusts wishing to improve their environmental sustainability and reduce their carbon footprint. Using SusQI methods, CSH staff work directly with ward and unit teams to help them develop, run and measure their sustainability projects to save resources both for their immediate service and for the Trust. The competition culminates in a trust-wide judging and award event that engages senior leaders as judges. By the end of the programme the teams have gained skills to become leaders in sustainable healthcare in their trusts and the teams who have devised the most successful projects work on embedding and spreading them. For more information and for testimonials from partner organisations please click here <https://sustainablehealthcare.org.uk/green-ward-competition>. The programme is currently being adapted for use in specialties in the national Green Surgery Challenge 2021.

Sustainability in Quality Improvement

CSH has developed a SusQI framework for the integration of sustainability into quality improvement, which provides a practical way of addressing environmental, financial and social concerns while improving patient care. In SusQI, the health outcomes of a service are measured against its environmental, social and economic costs to determine its “sustainable value”. SusQI embeds the CSH principles of sustainable clinical practice: prevention, patient empowerment and self-care, lean clinical pathways and low carbon alternatives. For more information, please see <http://sustainablehealthcare.org.uk/susqi>.

Specialties

CSH is respected nationally and internationally for a specialty-led approach combining research with support for local change, underpinned by wider engagement with patients, and relevant industry and clinical bodies. As part of this programme, CSH has partnered with NHS bodies and specialty organisations to create Sustainable Specialty Fellowships, and has managed fellows and scholars in a range of specialties, including kidney care, psychiatry, ophthalmology, anaesthetics and surgery.

Education

CSH hosts the Sustainable Healthcare Education (SHE) network, which supports the integration of sustainability into health professional education. In 2012-13, the SHE network coordinated a national consultation on [priority learning outcomes for sustainability](#) which informed the inclusion of sustainable healthcare in (and are referenced from) the General Medical Council’s “Outcomes for graduates 2018”. CSH runs sustainability scholarship and fellowship programmes for practising clinicians and has developed a range of online [short courses](#).