

Clinical Transformation Programme Manager

Job description and person specification – apply by **9am on Tuesday 3rd May 2022**

Full-time, £39,000 per annum

Able to travel to meetings in London, Oxford and nationally when necessary.

Overview

We are looking for a dynamic individual with leadership and management experience to contribute to our work supporting the integration of sustainability into healthcare organisations. The appointee will lead and manage CSH's Clinical Transformation Programme, helping to accelerate the adoption of sustainable healthcare as a core dimension of healthcare management and practice.

Responsibilities

- Manage team members, support their development and assure the quality of their work
- Oversee the delivery and evaluation of projects by team members, including:
 - Sustainability in Quality Improvement Education
 - Green Ward Competition
 - Sustainable Specialties fellowships, scholarships and demonstration projects
 - Ongoing development of CSH Networks and case library
- Review and update CSH's project management systems for consistency and efficiency
- Assist with project planning and initiation
- Assist with development of project proposals
- Contribute to programme evaluation and ongoing development

Further areas of work will be negotiated according to the needs of CSH and the skills and knowledge of the successful candidate, on appointment. For example:

- Work with academic partners to evaluate CSH programmes and understand how transformation to sustainable healthcare may be brought about
- Communicate impacts of CSH's Clinical Transformation programme nationally and internationally
- Teach on CSH course workshops

Working with the rest of the team

- You will work closely with and be managed by our Medical Director
- You will lead and manage our Clinical Transformation programme
- You will work alongside our Director of Education and Director of Carbon Modelling
- Our Communications Lead and administrative staff will support your work

Appointment

The appointment is for a fixed-term one-year position, full-time, starting in the Spring or Summer 2022, with the expectation of converting to a permanent position.

The salary offered is £39,000 per annum, plus contributory pension. Applicants should be eligible to work in the UK.

The post will begin with an induction period including an introduction to principles and practice of sustainable healthcare provided through CSH online training courses and orientation sessions with key staff members. You will work remotely from home or another location as you wish; CSH currently rents a small office in Oxford and you will be welcome to work there if convenient. You will be expected to attend meetings in Oxford once a month. We are using a range of IT applications to collaborate remotely including MS Teams, Dropbox and Zoom.

You will, by prior agreement, attend meetings or events in other locations within the UK as necessary.

Person specification

	Essential	Desirable
Knowledge/ experience	<ul style="list-style-type: none"> • Experience of working in a management role • Experience of working in or with one or more of the UK National Health Services • Familiarity with issues surrounding sustainability, climate change and health 	<ul style="list-style-type: none"> • Knowledge and experience of quality improvement in healthcare
Management and leadership skills	<ul style="list-style-type: none"> • Experience of setting up and managing successful projects or programmes • Demonstrable experience in people management • Able to effectively motivate and inspire others • Experience of designing and managing programme evaluation 	<ul style="list-style-type: none"> • Experience of writing successful project/ programme proposals • Experience of running events (online and face to face)
Communication skills	<ul style="list-style-type: none"> • Able to present ideas, arguments and information clearly and in an engaging manner in written format (in English) 	<ul style="list-style-type: none"> • Media experience
Academic skills		<ul style="list-style-type: none"> • Understanding of research/ academic publication process
Information technology skills	<ul style="list-style-type: none"> • Proficient in use of Microsoft Office applications, particularly Word and Excel • Experience of using project management software 	<ul style="list-style-type: none"> • Use of online collaboration platforms including MS Teams

How to apply

Please complete the application form and email **by 9am on Tuesday 3rd May 2022** to **info@sustainablehealthcare.org.uk**. Your application will be assessed solely by how well you fit the requirements in the Person Specification and to what extent you demonstrate your experience and/or knowledge of the tasks you will be required to complete. Interviews will take place online on **Thursday 12th May 2022**.

About the Centre for Sustainable Healthcare

The Centre for Sustainable Healthcare is well known for its work on sustainable healthcare in research and practice. We provide strategic input and consultancy to national and local programmes.

Our Sustainable Specialties Programme is designed to mainstream sustainability within clinical areas so that it is integral to the planning of health systems and the practice of healthcare professionals. This is supported by our work in medical education and in carbon modelling of clinical care.

Our greenspace projects, especially the NHS Forest, assist organisations to improve their natural environment and reconnect their staff, patients and the wider community with their local greenspace to benefit their health.

Sustainability in Quality Improvement

CSH has developed a SusQI framework for the integration of sustainability into quality improvement, which provides a practical way of addressing environmental, financial and social concerns while improving patient care. In SusQI, the health outcomes of a service are measured against its environmental, social and economic costs to determine its “sustainable value”. SusQI embeds the CSH principles of sustainable clinical practice: prevention, patient empowerment and self-care, lean clinical pathways and low carbon alternatives. For more information, please see <http://sustainablehealthcare.org.uk/susqi>.

Green Ward Competition

The Green Ward Competition is an award-winning clinical leadership and engagement programme for NHS Trusts wishing to improve their environmental sustainability and reduce their carbon footprint. Using SusQI methods, CSH staff work directly with ward and unit teams to help them develop, run and measure their sustainability projects to save resources both for their immediate service and for the Trust. The competition culminates in a trust-wide judging and award event that engages senior leaders as judges. By the end of the programme the teams have gained skills to become leaders in sustainable healthcare in their trusts and the teams who have devised the most successful projects work on embedding and spreading them. For more information and for testimonials from partner organisations please click here <https://sustainablehealthcare.org.uk/green-ward-competition>. The programme is currently being adapted for use in specialties in the national Green Surgery Challenge 2021.

Specialties

CSH is respected nationally and internationally for a specialty-led approach combining research with support for local change, underpinned by wider engagement with patients, and relevant industry and clinical bodies. As part of this programme, CSH has partnered with NHS bodies and specialty organisations to create Sustainable Specialty Fellowships, and has managed fellows and scholars in a range of specialties, including kidney care, psychiatry, ophthalmology, anaesthetics and surgery.

Education

CSH hosts the Sustainable Healthcare Education (SHE) network, which supports the integration of sustainability into health professional education. In 2012-13, the SHE network coordinated a national consultation on [priority learning outcomes for sustainability](#) which informed the inclusion of sustainable healthcare in (and are referenced from) the General Medical Council’s “Outcomes for graduates 2018”. CSH runs sustainability scholarship and fellowship programmes for practising clinicians and has developed a range of online [short courses](#).