Woodland Creation and Tree Planting Project Manager

- Home-based with monthly travel to Oxford and travel to site meetings.
- Full time (37.5 hours per week)
- Fixed term until March 2025
- Salary: £32,000- £34,500 per annum (plus contributory pension)

About The Centre for Sustainable Healthcare

The Centre for Sustainable Healthcare (CSH) inspires and empowers people to transform healthcare for a sustainable future. We collaborate with partners inside and outside healthcare to engage professionals, patients and the wider community in understanding the connections between health and environment, and to reduce healthcare's resource footprint.

We support NHS sites to develop and manage their green estate for health and wellbeing. This includes tree planting and woodland creation to provide ecosystem services and to increase tree canopy cover in areas where there is low canopy cover. Additionally, we support sites to consider how such spaces could be enjoyed and used by staff, patients and the wider community for nature-based activities that deliver health benefits. http://sustainablehealthcare.org.uk/what-we-do/green-space-and-health

About the role

We are looking to expand our team and deliver more tree planting and woodland creation on NHS sites. The Woodland Creation and Tree Planting Project Manager will work as part of a team alongside the Woodland Creation and Tree Planting Technical Officer, and supported by the Communications and Marketing, and Project and Evidence Leads for Trees and Woodlands.
The postholder will oversee projects with ambitious targets to create new areas of woodland and increase tree planting on healthcare sites throughout England. They will work strategically to identify key partners and build strong relationships with stakeholders, advocating tree planting as a mechanism for enhancing the healthcare benefits of the NHS green estate. They will ensure cohesion across all elements of the project, maintain budgetary control, monitor deliverables and report on outcomes.

The role will involve a range of activities designed to expand the NHS Forest and develop it as a vibrant network for good practice. This includes approaching and liaising with health trusts and tree suppliers to facilitate tree planting and related green space work; monitoring and reporting on tree sponsorship and tree planting to track the expansion of the NHS Forest; developing our tree procurement strategy; gathering information about NHS trusts' woodland and green space activities, needs and interests; and producing inspiring case studies and other supporting advice and information to help trusts in developing the potential of their woodlands and other green spaces.

Responsibilities will include:

- Managing the delivery of the Green Space for Health Team's new woodland creation and tree planting project, co-ordinating with the team to ensure contractual targets are achieved.
- Identifying efficiencies and facilitating cohesion across all projects relating to trees and woodlands within the team.
- Maintaining effective financial controls and records for projects.
- Managing and developing key strategic relationships with project partners and funders, reporting on project progress.
- Building relationships with new stakeholders, including suppliers and NHS teams.
- Ensuring appropriate procedures are in place, including tree agreements, permissions and health and safety protocols.
- Evaluating processes and services, refining them to ensure user needs are met.
- Sharing successes and lessons learned with wider networks.
- Representing the CSH at conferences and events, as required.
- Contributing to the Green Space for Health team activities and wider work across CSH as required.

About you

This role requires someone who is highly organised and an excellent communicator, able to build strong relationships with a range of stakeholders. We are looking for an experienced project manager with an interest in environmental and sustainability issues.

Essential skills/ experience:

- A relevant degree level qualification and/or relevant employment experience in the environmental sector.
- Project management experience and ability to co-ordinate multiple workstreams.
- Excellent verbal and written communication skills.
- Strong interpersonal skills experience networking, building and maintaining successful partnerships with a wide range of individuals and organisations.
- Budget management experience.
- Awareness of current thinking and trends in nature connection for health and wellbeing.
- Ability to examine and understand complex information and make decisions based on evidence.
- Attention to detail and critical thinking.
- Self-motivated and well organised.
- Good knowledge and respect for health and safety legislation and requirements.
- Strong administrative and IT skills, including MS Word, Excel, Outlook and Teams.

Desirable skills/ experience:

- Evidence of maintaining Continuous Professional Development and membership of (or working towards) a relevant professional institute.
- Accredited qualification or equivalent training in project management.
- Experience of using databases and Geographical Information Systems.

How to apply

To apply please email your CV and a cover letter, explaining how your skills and experience match this role to info@sustainablehealthcare.org.uk

- Closing date: 2pm Monday 12th June 2023
- Interviews: will be held on 15th and 16th June 2023

For any questions, please contact info@sustainablehealthcare.org.uk

Location

The role will require some travel within the UK for visits, meetings, and conferences. We encourage the use of sustainable travel wherever feasible. CSH is based in Oxford, UK. Staff are expected to attend office meeting days in person once a month. Travel costs for attending these meetings are reimbursed.

Appointment

This is a full-time post at a salary of £32,000- £34,500 per annum, plus contributory pension. The appointment is for a fixed term position until March 2025. You will be based remotely but should be able to come to team meetings in Oxford at least once a month.

Benefits

CSH is a registered charity, and our salary levels are competitive within the charity sector. We aim to increase salaries in line with cost-of-living at least annually. Working with CSH has many additional advantages: CSH cares for every staff member as a whole person and as a valued part of the team; CSH provides support for people working in different circumstances and is flexible in terms of working patterns to accommodate individual needs.

Equal opportunities and eligibility to work in the UK

As an equal opportunities employer, The Centre for Sustainable Healthcare is committed to the equal treatment of all current and prospective employees and does not condone discrimination on the basis of age, disability, sex, sexual orientation, pregnancy and maternity, race or ethnicity, religion or belief, gender identity, or marriage and civil partnership.

The Centre for Sustainable Healthcare aspires to be a diverse and inclusive workplace and strongly encourages suitably qualified applicants of the global majority, people with disabilities and men to apply, as these groups are currently under-represented in the organisation.

If you require reasonable adjustments at any stage of the application process, please contact info@sustainablehealthcare.org.uk

Please note, we have a legal responsibility to ensure that all our workers and employees have the legal right to live and work in the UK. As such you may be asked to provide proof that you have the right to work in the UK.

Data Protection

CSH is committed to ensuring your data is protected and is only used in line with GDPR guidelines and we do not collect unnecessary personal data from applicants during the recruitment process. Data collected as part of the recruitment process is held securely and accessed by, and disclosed to, individuals only for the purposes of managing the recruitment exercise effectively to decide to whom to offer the job.

Please see our [privacy policy](#) for more information.